

# *Environmental Policy*

Staycold Export Ltd

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(Company Name)

28/02/2022

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(Date)

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## Introduction

Staycold Export Ltd recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods. We will encourage customers, suppliers and other stakeholders to do the same. Staycold are committed to developing and marketing products which have excellent environmental characteristics and which set the standards for current best practice. Staycold understands that the greatest contribution it can make is to build products that are more efficient and sustainable.

## Responsibility

Edward Jonas, Managing Director, is responsible for ensuring that this environmental policy is implemented, however, all employees in the UK and all operational locations within Europe have a responsibility in their area to ensure that the aims and objectives of this policy are met.

## Why this Policy is Important

Compliance with this policy will allow Staycold to achieve the following positive impacts

- Comply with all relevant regulatory requirements
- Monitor and improve our environmental performance by working towards ISO 14001 accreditation
- Improve and reduce environmental impacts by carrying out an assessment of our aspects and impacts
- Incorporate environmental factors into business decisions especially regarding GHG emissions, Energy usage and Waste management
- Increase employee awareness and training

In order to achieve this we will focus our continuous improvement efforts on the areas of: -

### 1. Paper

We will: -

- Minimize the use of paper in the office. We are aiming to be as paper free as possible by 2022 and have invested in double monitor screens to help us reach this goal and invested in new software to have paperless job bags
- Reduce packaging as much as possible
- Seek to buy recycled and recyclable paper products
- Reuse and recycle all paper where possible – special bins purchased and signage around building

### 2. Energy and Water

We will seek to reduce the amount of energy used as much as possible by: –

- a. Investing in a new building built in 2020 that has been completed to meet BREAAAM (Building Research Establishment Environmental Assessment Method) Compliance standards
- b. Lighting -
  - All external lights installed under photocell control – no lighting will illuminate in periods of daylight

- Electronic timeclock – lighting is controlled to illuminate at specific times (on at 4pm-off at 10pm)
- PIR Control – all office areas and warehouse areas with high pedestrian usage have a movement sensor and activates when movement is detected
- c. Heating –
  - Adjust heating with energy consumption in mind
- d. Office and Warehouse Equipment –
  - Take energy consumption and efficiency of new products into account when purchasing them

We will seek to limit the amount of water used by educating our staff and monitoring usage in the new building prior to agreeing an improvement plan and targets.

### **3. Office Supplies**

We will: -

- Favour more environmentally friendly and efficient products wherever possible
- Reuse and recycle everything we are able to

### **4. Transportation**

We will: -

- Promote the use of travel alternatives such as e-mail or video/phone conferencing
- Invested in a bicycle rack to promote transport by bicycle and reduce car usage

### **5. Maintenance and cleaning**

We will: -

- Only use licensed and appropriate organisations to dispose of waste

### **6. Monitoring and improvement**

We will:

- Comply with all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into business decisions
- Increase employee awareness through training
- Review this policy and any related business issues at monthly management meetings

### **7. Culture**

We will: -

- Update this policy at least once annually in consultation with staff and other stakeholders where necessary
  - Work with suppliers, contractors and subcontractors to improve their environmental performance
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Steve Davies

Operations Manager

28<sup>th</sup> Feb 2022 – next review Feb 2023